Cheddleton Parish Council

### Clerk: Ms. L.J. Eyre Telephone: 01538 385223

34 The Walks, Leek, Staffs, ST13 8BY. Email: [louise.eyre.cheddletonpc@sky.com](mailto:louise.eyre.cheddletonpc@sky.com)

21st. May 2019.

Dear Councillor/Member,

The next meeting of the Community/Craft Centre Management committee will be held in the Craft Centre Meeting Room, Cheddleton on Tuesday, 28th. May 2019 starting at 7.30pm.

Yours sincerely,

Ms. L. J. Eyre

Parish Clerk.

**AGENDA**

1. Apologies.
2. Election of Chairman.
3. Election of Vice-Chairman.
4. Minutes of the meeting of the 5th. February 2019.
5. Matters arising therefrom.
6. Correspondence:-
7. Removal of the Old Oil Boiler and Refurbishment of the Space – Community Centre.
8. Examination of Compliance of Electrical/Gas Safety Certificates – Community Centre.
9. Fire Safety Risk Assessment – Community Centre.
10. Creche Room – Community Centre.
11. Edging to new flooring in Toilets – Community Centre.
12. Baby/Toddler/Adult Weighing Scales – Community Centre.
13. Any Urgent Works/Matters to Raise – Community Centre.
14. Removal of items from the Cellar – Craft Centre.
15. Refurbishment of the Empty Room – Craft Centre.
16. Any Urgent Works/Matters to Raise – Craft Centre.
17. Forward Agenda.